

# Mai Gamal Abdellah



## Contact

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street, Suez

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## Languages

English

## Summary

I worked as an accountant at Al-Hedaya Company for Contracting and General Supplies, Account Manager at Al-Abbady Company for Transportation, Supplies and Quarrying and Graphic designer at Graphicilia Advertising.

## Skill Highlights

- Project management
- Strong decision maker
- Complex problem solver
- Creative design
- Innovative
- Service-focused

## Experience

- + 2010-2013 Journalist and cartoonist in Suez News Journal and Al-Ghad electronic magazine.
- + 2013-2014 Director of the Lawyers' Office, Muhammad Shabana and Hisham Mansour.
- + 2014-2015 reception call center.
- + 2015-2018 Elementary and Preparatory English teacher.
- + 2017-2020 Business and Accounts Manager for Al-Hedaya Company for Contracting and General Supplies.
- + 2020-2022 Account Manager for Al-Abbady Company for Transport, Supplies and Quarrying.
- + 2019 so far Graphic Designer at Graphicilia Advertising.

- Cooperate with colleagues to create clean interfaces and simple, intuitive interactions and experiences.
- Develop project concepts and maintain optimal workflow.
- Work with senior developer to manage large, complex design projects for corporate clients.
- Carry out quality assurance tests to discover errors and optimize usability.

## Education

Bachelor of commerce : **Business adminstration** – 2013  
Suez canal universty, Suez

## Certifications

ICDL - International Computer Driving License (certificate)

English language courses (certificate)

Quality control course (certificate)